
TONGWYNLAIS COMMUNITY COUNCIL

**Minutes of the ordinary Meeting held
at the Tanyard following guidelines of
the Local Government and elections
(Wales) Act 2021
Monday 28th March 2022 – 7.30pm**



1. ATTENDANCE

Community Councillors: Chair Caryn Hill; Ceri Lane; Mike Jones-Pritchard;
Chris Morgan; Michael Griffiths.

Clerk Allyson Richards. **Observer** David Mills (Cardiff Council – Standards &
Ethics)

2. APOLOGIES

Community Councillors: Brian Griffiths; Linda Morgan; Graham Walters.

3. DECLARATIONS AND REGISTRATION OF INTERESTS

None

4. POLICE MATTERS

None

5. PUBLIC MATTERS

No public attending the meeting.

6. MATTERS ARISING FROM THE PUBLIC SESSION

No matters arising.

7. COUNCILLOR VACANCY UPDATE

No vacancy at present – can be closed. To be removed from Agenda for
next meeting.

8. CONSIDERATION AND APPROVAL OF THE MINUTES OF THE ORDINARY MEETING ON 28th FEBRUARY 2022.

The minutes of the meeting were agreed and approved.

9. MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM THE MEETING

Item 9.1 (January) Regarding Building repairs to the Tanyard. Quote accepted and awaiting date for commencement of work.

Item 11.5 (January) Community Council Insurance – AXA to be approached again to understand whether ex-gratia payment can be applied. Agreement by Council to stay with BHB.

Item 12. Queens Platinum Jubilee Celebrations – Lottery funding application to be completed. Awaiting input from Cllrs Linda Morgan and Mike Jones-Pritchard. Cllr Hill also offered to help with the application. Agreement reached on Souvenir and that the Aluminium drinks bottles were preferred. Cllr Jones Pritchard will advise on numbers to order. Agreed that leaflet will be produced inviting children for distribution around the village with contact phone number for acceptance of invite. Can also e mail clerk with acceptance. Invites need to go out last week of April, so leaflet needs to be ready the week after Easter.

Tanyard PAT testing still outstanding. Clerk will source registered PAT tester and arrange.

TCC Website brought up to date with Agenda's and Minutes. Suggestion that Photographs in The Tanyard can be added to the site to make them more accessible. (Clerk to update)

Allotments – Cllr Tiidt not present at meeting. List of Allotment holders and fees still outstanding. Moved forward to April meeting.

Mini book library – discussion on Cllr Jones-Pritchard's suggestion that we have these around the Village. Cllr Jones-Pritchard will review where the suggestion was raised on Facebook and what the resident's suggestion for location is. Subject to detail we can support this.

One Voice Wales – membership renewal is due at a cost of £298. Further discussion took place and as the Council receives a number of policy updates and critical information from OVW it was agreed that membership should be renewed. (Proposer – Michael Griffiths, Seconded by Cllr Jones Pritchard).

Election Services – agreement to distribute Posters and leaflets advertising the Election around the Community.

10. CLERKS REPORT ON CORRESPONDANCE

- (i) Approval given to update on Microsoft 365 for Clerks laptop.
- (ii) My Tree Our Forest – Cllr Jones Pritchard has contact with Coed Caerdydd – need to check as they are also looking at Tree Planting. Preference to stay with them. Update in April.

- (iii) Caerphilly County Borough Council Local Development Plan – consultation on the scoping document is also covered by Cardiff County Council and Cllr Jones Pritchard was comfortable that this would be covered by them.

11. FINANCIAL MATTERS INCLUDING APPROVAL OF CHEQUE PAYMENTS

- a. Finance report for March presented to Council for approval
- b. Cheque payments for signing:
 - o James Prosser wages
 - o Allyson Richards wages
 - o Nadine Dunseath – back pay
 - o H&N Cleaning – 11th Feb – 11th March 2022

Following the difficulties in changing the Community Council Bank mandates there was a request to pull together a 'best practice' for changing signatories and other mandate changes. Clerk will produce a guide to changes.

Review of actual vs budget to be presented at next meeting.

12. PLANNING MATTERS

Cllr Jones-Pritchard declared an interest and if necessary, would leave the room if discussion needed to take place on any of the following.

- 21/03006/DCH | GROUND FLOOR REAR EXTENSION | 2 PWLLHELYG, TONGWYNLAIS, CARDIFF, CF15 7HX
- 22/00278/DCH | CONSTRUCTION OF A SINGLE STOREY EXTENSION TO CREATE AN NEW INTEGRAL DOUBLE GARAGE | 46 CASTELL COCH VIEW, TONGWYNLAIS, CARDIFF, CF15 7LA
- 22/00510/MNR | CONVERSION, WITH DORMER ROOF EXTENSION, OF OUTBUILDINGS INTO 1 BEDROOM SELF CATERING HOLIDAY ACCOMMODATION/GRANNY FLAT | 2 MILL ROAD, TONGWYNLAIS, CARDIFF, CF15 7JP
- 22/00586/DCH | TWO STOREY SIDE EXTENSION | 15 PANTGWYNLAIS, TONGWYNLAIS, CARDIFF, CF15 7LS

No issues raised at this meeting.

13. COUNCILLORS REPORTS

Request from the Rugby Club for a contribution to the casing for the Defibrillator to be included on next months agenda. Cllr Jones Pritchard will enquire as to the cost. Cllr Lane suggested that we include on our Website and Facebook page (Social media) the location of the Defibrillators in the village. Cllr Hill suggested we organise some training sessions on how to use the Defibrillator; could be held at the Tanyard, including people from the Rugby club.

Request for Jubilee bunting to be included on next months agenda.

14. FUTURE MEETINGS

Date of next Ordinary meeting 25th April 2022.

Next meeting clashes with the One Voice Wales meeting.